



2. Permit Details

Number of Permits Required

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Number of Carpool Permits (Max 1 per paid permit)

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Vehicle Registration(s) for LPR car parks only - (LPR = License Plate Recognition)

[illegible]

3. Car Park Details

Please select:

- | | | |
|---|--|--|
| <input type="checkbox"/> Concert Hall | <input type="checkbox"/> Elder Street | <input type="checkbox"/> Terrace Road |
| <input type="checkbox"/> Cultural Centre | <input type="checkbox"/> Aberdeen Street (Rate D only) | <input type="checkbox"/> Plain Street(Rate D only) |
| <input type="checkbox"/> His Majesty's | <input type="checkbox"/> Convention Centre | <input type="checkbox"/> Regal Place (LPR) |
| <input type="checkbox"/> Newcastle Street (Rate D only) | <input type="checkbox"/> Mayfair Street (LPR) | <input type="checkbox"/> The Garage(Rate D only) |
| <input type="checkbox"/> Point Fraser (Rate D only) | <input type="checkbox"/> Pier Street | <input type="checkbox"/> Citiplace (Rate A only) |
| <input type="checkbox"/> Roe Street | <input type="checkbox"/> Queens Gardens(Rate D only) | <input type="checkbox"/> Goderich St (LPR) |
| <input type="checkbox"/> State Library | <input type="checkbox"/> Royal Street (Rate D only) | |

*refer to 2023-2024 Long Term Parking Fees and Charges

4. Car Park Details

Please select:

- ☐ **A (12)** Standard Bay (Mon-Fri/12 hours) ☐ **C** Standard Bay (operational hours)
- ☐ **D*** Premium Bay (operational hours) ☐ **E*** Special Reserved (operational hours)
- ☐ **A* (12)** Motorcycle (Mon-Fri/12 hours) ☐ **D*** Premium Motorcycle (operational hours)

* Selected car parks only – please contact City of Perth Parking for details.

Please select the time zone for Rates A (12 hours)

- ☐ 6am - 6pm ☐ 6.30am - 6.30pm ☐ 7am - 7pm ☐ 7.30am - 7.30pm
- ☐ 8am - 8pm ☐ 8.30am - 8.30pm

Preferred Starting Date (ddmmyy)

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5. Payment details

Please indicate your preferred payment method:

- ☐ EFT/Bank Transfer (refer to terms and conditions)
- ☐ Credit Card (Visa, Mastercard or Amex)

Credit Card payment:

For security reasons, the City of Perth cannot accept written credit card details. Therefore, please provide the name as displayed on your credit card, and tick below to authorise the City of Perth to debit that credit card. **The City of Perth will contact you to obtain your credit card number.**

Name on card only (Your form cannot be accepted with credit card numbers)

[illegible]

- ☐ By ticking this box I authorise the City of Perth to debit the credit card.

6. Customer authorisation

- ☐ By ticking this box I confirm I understand that this form authorises the City of Perth to reproduce any documents associated with this application for internal purposes only.
- ☐ By ticking this box I confirm I have read and agree to abide by the associated Terms and Conditions. I also confirm the information I have provided in this form is accurate. (A signature is not required on forms lodged electronically and submissions will be treated in accordance with the *Electronic Transactions Act 2011 (WA)*.)

Response Time: 10 working days from date of receipt.

Date

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(dd/mm/yy)

This form is available in alternative languages and formats on request

Terms and Conditions

1. Permit Use

- a. It is the responsibility of the Permit Holder to ensure that the original Dashboard Display Permit with security hologram is displayed **FACE UP on the vehicle dashboard**. The expiry date and valid times must be clearly visible from the outside of the vehicle **AT ALL TIMES**. Failure to display the permit correctly may result in an infringement being issued that may not be revoked.
- b. Permits are valid only for the day, time and car park stated on the application and/or Dashboard Display permit.
- c. The permit is valid only at the car park stated on the application and/or Dashboard Display permit.
- d. Requests for amendments to the parking permit such as nominated commitment times or names need to be lodged in writing with five (5) working day notice.
- e. One Dashboard Display permit and/or access card will be issued per bay.
- f. Car-pool – One parking bay shared by two vehicles (one vehicle usage at a time). Car-pool is not available in Licence Plate Recognition car parks (Regal Place, Goderich Street, and Mayfair Street Car Parks).
- g. One Long Term Parking Permit entitles the Permit Holder to register and park one (1) vehicle.
- h. **Standard/Premium Bays:** the provision of the Parking Local Law 2017 prohibits the parking of vehicles in: Authorised Bays, No Parking Zones, No Standing Zones and Loading Zones. ACROD bays are for the sole use of ACROD permit holders. Long Term Parking Permit Holders that park in any such designated bay/area may be infringed in accordance with the Parking Local Law 2017.
- i. **Premium Reserved Bays** (Rates D & E) are allocated by City of Perth Parking and may be subject to change. Rate D Permit Holders must park their vehicle in the designated bay at all times. Non adherence may result in an infringement being issued that may not be revoked. Rate D bays are identified and set aside by dedicated signage but the City of Perth Parking is unable to guarantee unauthorised vehicles will not park in the bay. Unauthorised vehicles can be reported to CPP for infringements to be issued.
- j. **Standard Permits:** (Rates A & C) **no guarantee** is given by the City of Perth Parking that parking bays will be available for the hours and/or days that are applicable to the requested Standard Permit. No concession or rebate can be made by City of Perth should a Standard Permit Holder be unable to secure a parking bay within the designated car park.
- k. Permits are non-transferrable without the express consent of City of Perth Parking.
- l. Permit Holders must comply with the terms and conditions displayed in the car park.

Terms and Conditions

2. Fees & Charges

- a. All fees and charges are inclusive of GST and Government Levy, and may be subject to change without notice.
- b. Access cards require a \$10.00 charge that is non-refundable.
- c. Dashboard Display Permits require a \$15.00 charge that is non-refundable.
- d. Remote controls require a security deposit of \$100.00 which is refundable within 20 working days of their return to City of Perth Parking so long as they remain in undamaged, reusable condition, such condition to be determined at the discretion of City of Perth Parking.
- e. Rate A Permit Holders are entitled to park in the designated car park for the duration of their nominated commitment period. Parking that exceeds the Permit Holder's entitlement will be regarded as an **overstay** and charged to the Permit Holder's credit card, or invoiced, at the car park's standard rates.
- f. Lost, stolen and damaged access cards, remote controls or Dashboard Display permits will incur a replacement fee and require up to five working days for replacement.
- g. Carpool is an additional service and is no cost to apply. Fees for usage may apply.

3. Payment & Non Payment

- a. Payment for the month (or part month) of commencement plus any applicable charges for security deposits, Dashboard Display permits and signage is required in full upon acceptance of the application. EFTPOS payments must be cleared before commencement of the Permit.
- b. Payment is required in advance by the first day of each month.
- c. Replacement or changes to Rate D Permit Holder's signs will incur a charge to the Permit Holder's credit card, or be payable by invoice within 14 days of issue.
- d. Replacement/additional access cards, Dashboard Display permits and/or remote controls will incur a charge to the Permit Holder's credit card or be payable by invoice within 14 days of issue.
- e. Payment of overstay charges will be monthly to the Permit Holder's credit card, or payable by invoice within 14 days of invoice issue date.
- f. It is the responsibility of the Permit Holder to ensure that credit card details are kept up to date with City of Perth Parking.
- g. Payment for any required notice period by the Permit Holder is required in advance.
- h. Non-payment of any applicable fees or charges by the due date will result in the immediate withdrawal of car park access.
- i. The monthly long term parking permit fee remains in applicable during any withdrawn access period.
- j. EFT/Bank Transfer applies to corporate credit customers only.

Terms and Conditions

4. Cancellation of Long Term Parking Permit

- a. A parking permit may be cancelled by the Permit Holder by providing **minimum thirty (30) days** written notice to City of Perth Parking. Such notice will not start to take effect until receipt has been confirmed to the Permit Holder by City of Perth Parking.
- b. A parking permit may be cancelled by City of Perth Parking for operational reasons by providing no less than thirty (30) days written notice to the Permit Holder.
- c. A parking permit may be cancelled by City of Perth Parking due to account arrears without notice.
- d. A parking permit may be cancelled by City of Perth Parking due to non-adherence to the Long Term Parking Permit Terms & Conditions without notice.
- e. Permit Holders are required to return Dashboard Display permits, access cards and/or remote controls to City of Perth Parking within ten (10) working days of the last valid day of their Permit. City of Perth Parking reserves the right to continue to charge the applicable monthly fee until the Dashboard Display permit, access card and/or remote control is received by the City of Perth Parking.

5. Privacy

- a. Personal information collected on Long Term Parking permit applications will only be used by City of Perth Parking for the sole purpose of providing requested and related services. Information will be stored securely by City of Perth Parking and will not be disclosed to any third party without the Permit Holder's express written consent.
- b. It is the Permit Holder's responsibility to ensure that City of Perth Parking has up to date information such as credit card details, vehicle registration and contact details.
- c. Credit card details are encrypted and are not retained on file for strict privacy, security and compliance reasons.
- d. **Applications should not contain credit card details.** Applicants will be contacted by City of Perth Parking during the application process for details.

6. Terms & Conditions

- a. Terms and Conditions are subject to change without notification. Current Terms and Conditions are available on the web page www.cityofperthparking.com.au

7. Declaration

- a. Applicants must read the Terms & Conditions and make enquiries with City of Perth Parking for clarification should it be required.
- b. **The Terms & Conditions declaration on page 3 must be ticked before the application can be processed.**